



# Back to School

## September 2024

### Dear Parents and Carers,

We are really looking forward to seeing everyone back at school on Wednesday 4th September, and welcome those who are joining us this year to our wonderful school community. Below are a few reminders to help us all get off to a flying start in the new academic year.

As some of you will be aware there was a break-in to the school site over the holidays. We have an up to date system which automatically alerts key staff and emergency services to any intruders. I would like to thank both our site staff and police who responded safely and swiftly to the call out. We are not aware of any connections the perpetrator had with the school, no property was stolen from the site and the situation is being seen as an isolated incident.

Over the holidays, we have ensured that the limited damage caused has been repaired and are just awaiting the repair of two panes of glass. Please be reassured that we continue to take the safety and security of our staff and pupils seriously, and we will be at the school gates ready to welcome your child back to school on Wednesday.

**Mr. Matthew Cross**  
Headteacher

### Arrival

Children should arrive at school at 8.30am and go straight to their classrooms where they will be welcomed by their class teacher. Children attending breakfast club should arrive at 7:45am at the Fieldfare Way entrance.



**Children in Nursery, Reception and KS1** will enter through the Fieldfare Way entrance.

**Children in Year 3** will enter through the Stockwell Road gate. Parents and carers are welcome to walk them to their classroom door during the first two weeks of the new term. After which they will walk into school independently from the school gate.

**Children in Years 4 - 6** will enter through the Stockwell Road gate.

The school gates will close at 8.40am. Any arrivals after this time should come through the main office and will be marked as late.

### End of Day Collection

Children in Year 4, 5 and 6, can either be collected from their classroom door or walk home with prior agreement of parents/carers. Please see the school office to complete a collection form if you give permission for your child to walk home.



For children in Year R, 1, 2 and 3 parents/carers should collect children from their classroom doors.

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## Snacks

All children in Reception, Year 1 and Year 2 get free fruit each day as their morning snack.



Children in KS2 will need to bring a healthy snack into school for their mid-morning break. This could be **fruit, yoghurt or cheese**. Do not supply chocolate, sweets or crisps for mid-morning snack and remember that **we are a nut-free school**.

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## Free Lunches and Food Vouchers



All children in Reception, Year 1 and Year 2 can receive a free school lunch daily by ordering on the school app. All new joiners to our school will receive a link to the school app in the first week of the new school year.

For children in Year 3 - 6, school lunches must be ordered and paid for through the school app. Some children may be eligible for free school lunches. To see if you qualify, please complete this short online form:

[Click here to see if you are eligible and apply](#)

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## Attendance



Every day at school adds up so start the year right. For advice and support with school attendance, speak to a member of our office team or visit [Just One Norfolk](#).

If your child is not well enough to attend school, you must let us know before 8.40am. Leave a message on our absence line in the morning or email the school office.

**01603 746857**

**[office@queenshill.norfolk.sch.uk](mailto:office@queenshill.norfolk.sch.uk)**

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## Uniform and Jewellery

We take pride in our school uniform. Please make sure all of your child/children's uniform items are clearly named. Only sensible plain dark coloured shoes should be worn by all pupils as part of their uniform.



For safety reasons, children should not wear any jewellery in school, apart from studded earrings (which should be covered during PE and swimming).